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<b>Special Needs Transportation</b>		1 of 2
<b>Transportation - Special Needs</b>	Date June 10, 2002	Revised January 21, 2020
<b>Policy</b>	In accordance with the Accessibility for Ontarians Disability Act, the Sudbury Student Services Consortium accommodates all students that are identified by their School Board as requiring Special Needs Transportation.	
<b>Operational Procedures</b>	<p>The Sudbury Student Services Consortium shall endeavor to integrate all special needs students on regular routes where possible and when it would be in the student's best interest.</p> <p>Special needs transportation may be arranged when:</p> <ol style="list-style-type: none"><li>1. the student has a permanent physical disability that prevents the student from boarding a regular bus and walking to his/her seat;</li><li>2. the student has been identified by the School Board's Special Education Services as requiring special transportation;</li><li>3. the student has a medical condition requiring special transportation (in this case, the request must be accompanied by the Consortium's Medical Information Form that clearly specifies the student's limitations); or</li><li>4. the student attends a local treatment centre.</li></ol> <p>The Sudbury Student Services Consortium shall:</p> <ol style="list-style-type: none"><li>1. prepare a list of all the students requiring special needs transportation that are currently identified by the Boards as part of the annual planning schedule;</li><li>2. meet with the boards' Special Education Services Representatives to confirm approvals for the upcoming school year and to develop a personalized accessibility transportation plan;</li><li>3. coordinate the most cost-effective transportation for</li></ol>	

- approved requests; and
4. maintain an Individual School Transportation Plan for each student requiring special transportation.

#### Content of Individual School Transportation Plans

An individual school transportation plan shall, in respect of each student with a disability requiring specific transportation services, include the following:

- (i) Details of the student's assistance needs with respect to transportation to and from school
- (ii) Provisions for the boarding, securement and debording of the student as applicable.

#### Communication of responsibilities Regarding Individual School Transportation Plans

The Special Education Services Representatives and the Executive Director, will identify and communicate roles and responsibilities with regard to the implementation of the individual school transportation plan to the following:

- (i) The Transportation Provider
- (ii) The parents or guardians of the student with the disability
- (iii) The operator (driver) of the student transportation vehicle
- (iv) The appropriate members of the school staff (e.g., principal, teacher, educational assistant)
- (v) The student with the disability.

The Sudbury Student Services Consortium shall ensure that Operators provide specialized training for drivers who shall be responsible for transporting these students.